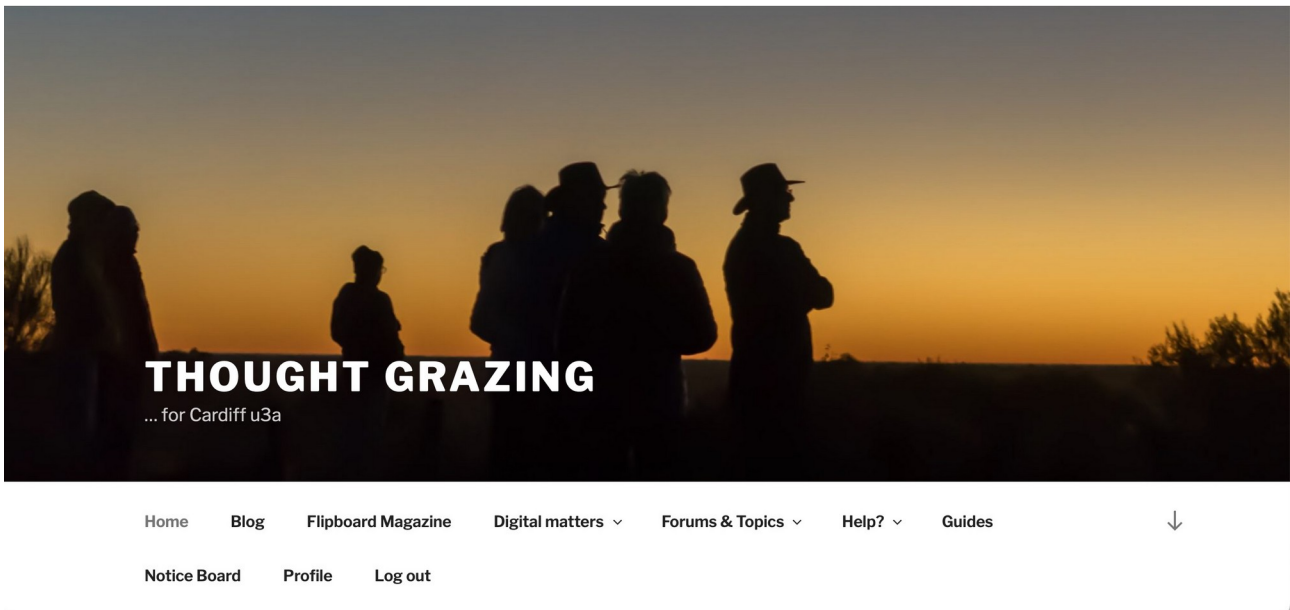


The Digital Matters Toolkit for new members



The group has a website **Thought grazing** – <https://thoughtgrazing.org> – which is a private site, only accessible to Cardiff u3a members. All Digital Matters group members will be given a UserID and password upon joining the group and they will be able to access it for as long as they remain members of Cardiff u3a. Details of your UserID and Password will be sent as soon as is practically possible after you have joined the group

The website has a menu bar which you can see after you've logged in ... see above.

The tab **Home** and the tab **Flipboard Magazine** are the only two menu items that are publicly visible, the latter providing a quick way to access a magazine-like website for **news items**, which all members are invited to contribute to – just [contact the convenor](#) to become a contributor.

The tab **Blog posts** takes you to recent articles written for the website.

The tab **Digital Matters** is a pull-down menu that shows ...

Meeting notes which provides an index and search facility to access an archive of meeting notes

Member posts which provides an index and search facility to access posts written by members

Write an article ... a link that opens a new page to allow you to write a member post

The tab **Forums & Topics** takes you to an area where all members registered on Thought grazing can raise issues, or ask questions, and where articles of reference interest (and usually not appearing on Flipboard) are posted as Topics. There is a chit-chat area where you can experiment with using Forums & Topics.

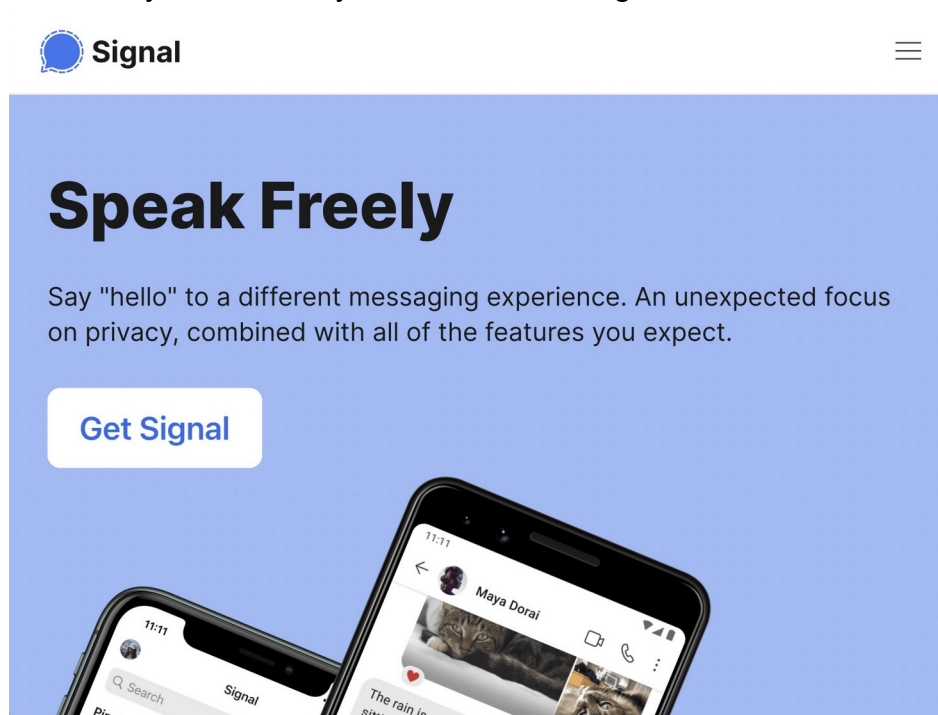
The **Help?** tab is hopefully self-explanatory. If you feel that more help is needed – contact me!

The **Guides** tab takes you to some guides written by me, and also some that I've uploaded to the site.

The **Notice Board** tab details changes I make to the site.

The **Profile** tab is where you can change your Password – not really necessary, but just in case; change your email address, and provide a telno. for access to Signal (see below).

And **Log out** is what you do when you've finished using the site.



The Group also uses **Signal** for members to communicate with each other between meetings. Signal is Open Source software. The codebase of Signal was incorporated into WhatsApp, so they operate in a very similar way. All communications are encrypted and kept on the smartphone that you register when you apply for an account. It has the additional advantage of running in native form on both Android and Apple tablets, as well as desktops and laptops.

I would encourage members to download Signal onto their smartphone and let me know their mobile phone number. I can then add them to the Digital Matters group on Signal. If you are having any difficulties in doing this, please let me know.

You can download Signal for all its platforms from <https://signal.org>

As mentioned above, we also have a Thought grazing “magazine” where members can post articles they’ve come across on the web, which they think might be of interest. There are a number of group members who look at general technology, Apple, Microsoft and Google issues – both hardware and software – and who post to the magazine. You can access it from the Thought grazing menu or from this link - <https://bit.ly/3dixR7e>. If you’d like to contribute to the magazine you’ll need to open a Flipboard account at <https://flipboard.com> ... then let me know, and I’ll send you an invite to be a Contributor.